



## **Heritage K-8 Charter School**

1855 East Valley Parkway

Escondido, CA 92027

Telephone: (760) 737-3111 FAX: (760) 737-9322

### **Board of Directors:**

**Charles Heintschel**

President

**Vikash Sanyal**

Vice President

**George Weir**

Financial Officer

**Karen Kajita**

Clerk

**Gina Curley**

Member

**Todd Merrill**

Member

**Kevin Nivinskus**

Member

### **MINUTES of the BOARD OF DIRECTORS MEETING September 28, 2011**

#### **A. PRELIMINARY FUNCTIONS:**

##### **1. Call to Order:**

Charles Heintschel called the meeting to order at 5:31 p.m.

##### **2. Roll Call:**

Those present and constituting a quorum were Charles Heintschel, Karen Kajita, Gina Curley and Todd Merrill. Business Manager Sheila Randle and Executive Director Dennis Snyder were present. Vikash Sanyal, George Weir and Kevin Nivinskus were absent.

#### **B. PROCEDURAL MATTERS:**

##### **1. Extend welcome to guests:** Charles Heintschel

##### **2. Pledge of Allegiance by:** Karen Kajita

##### **3. Invocation by:** Charles Heintschel

##### **4. Approval of Agenda:**

There were no corrections, additions or deletions to the Agenda. Mrs. Curley moved to approve the overall agenda. Mrs. Kajita seconded the motion which carried a unanimous 4/0 vote.

#### **C. APPROVAL OF ROUTINE MATTERS:**

##### **1. To approve minutes of Regular Board Meeting of August 31, 2011.**

There were no corrections, additions or deletions to the Minutes. Mr. Merrill moved to approve the Minutes. Mrs. Curley seconded the motion, which carried a unanimous 4/0 vote.

##### **2 Approval of Consent Calendar:**

There were no corrections, additions or deletions to the Consent Calendar. Mrs. Kajita moved to approve the Consent Calendar. Mr. Merrill seconded the motion, which carried a unanimous 4/0 vote.

#### **D. ORAL COMMUNICATION:**

There was no communication from the public.

**E. APPROVAL OF BUSINESS ACTION ITEMS:**

1. To approve Financial Report August 2011 (Enclosure #1)  
This was approved by consent.
2. To approve Warrant Transactions for August 2011 (Enclosure #2)  
This was approved by consent.
3. To approve Request for allowance of Attendance-Form J-13A (Enclosure #3)  
This was approved by consent.

**F. EDUCATION ACTION ITEMS:**

1. To approve HK8 Field Trip Form (Enclosure #4)  
This was approved by consent.

**G. PERSONNEL ACTION ITEMS:**

1. To approve Personnel Report (Enclosure #5)  
This was approved by consent.

**H. DISCUSSION ITEMS:**

**I. DISCUSSION ITEMS:**

**J. REPORT FROM BUSINESS MANAGER:**

**K. REPORT FROM PROGRAM DIRECTORS:**

Ms. Veronica Farran, Director of Heritage K-6 Charter, provided a written report.  
Ms. Palma Holland, Director of Heritage 7-8 Charter, provided a written report.  
Ms. Jennifer Cooper, Director of Heritage Digital Academy, provided a written report.

**L. REPORTS AND COMMENTS FROM BOARD MEMBERS OR SUB-COMMITTEES:**

Received verbal and e-mail confirmation from Gina Curley, K-8 Member that she will continue serving on Heritage K-8 Charter School's Board in their current board position for another two-year term.

**M. REPORT FROM EXECUTIVE DIRECTOR (DENNIS SNYDER):**

(Same as listed on Escondido Charter High School Minutes) –  
Check our website at [www.echs.org](http://www.echs.org/about%20us/Board%20of%20Directors/Minutes-Agenda) /about us/Board of Directors/Minutes-Agenda

**N. DONATIONS** *(Thank you letters sent to each of the following):*

1. Tina Keester donated two violins and a music book
2. Chicago Title donated various items of office furniture
3. Kevin Nivinkus donated \$1000.00 to AHEF
4. Dennis & Diane Snyder donated \$50.00 towards the Science Fund in Memory of Rosanne Barre

5. Kevin & Martha Grangetto donated \$365.00 towards "Dollar-A-Day Club"
6. Jeffrey & Marie Modglin donated \$400.00 towards "Dollar-A-Day Club"
7. Robert & Tarry Price donated \$1000.00 towards "Dollar-A-Day Club"
8. Tim & Beverly Baker donated \$365.00 towards "Dollar-A-Day Club"
9. Dennis & Diane Snyder donated \$365.00 towards "Dollar-A-Day Club"
10. Richard & Kathryn Helstrom donated \$365.00 towards "Dollar-A-Day Club"
11. Anthony & Laura Geist donated \$500.00 towards "Dollar-A-Day Club"
12. Duane & Joanne Ruch donated \$500.00 towards "Dollar-A-Day Club"
13. Wally & Annette Grabbe donated \$50.00 towards the Pledge Drive
14. Stephen France donated \$50.00 towards the Pledge Drive
15. Mirla Garcia donated \$20.00 towards the Pledge Drive

**H. DATES TO REMEMBER:**

1. 10/10/2011 – Columbus Day – No School

**P. SET DATE FOR NEXT MEETING:**

October 26, 2011

**Q. ADJOURNMENT:**

Mr. Merrill moved to adjourn the meeting. Mrs. Kajita seconded the motion, which carried a unanimous 4/0 vote. The meeting adjourned at 5:45 p.m.

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Clerk

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Date