



Heritage K-8 Charter School

1855 East Valley Parkway

Escondido, CA 92027

Telephone: (760) 737-3111 FAX: (760) 737-9322

Board of Directors:

Charles Heintschel

President

Chris Keyser

Vice President

George Weir

Financial Officer

Karen Kajita

Clerk

Vikash Sanyal

Member

Todd Merrill

Member

Gina Curley

Member

MINUTES of the BOARD OF DIRECTORS MEETING November 18, 2009

A. PRELIMINARY FUNCTIONS:

1. Call to Order:

President Charles Heintschel called the meeting to order at 5:29 p.m.

2. Roll Call:

Those present and constituting a quorum were Chris Keyser, George Weir, Karen Kajita, Vikash Sanyal, Todd Merrill and Gina Curley. President Charles Heintschel was present. Business Manager Sheila Randle and Executive Director Dennis Snyder were present.

B. PROCEDURAL MATTERS:

1. Extend welcome to guests: Charles Heintschel

2. Pledge of Allegiance by: Karen Kajita

3. Invocation by: Vikash Sanyal

4. Approval of Agenda:

There were no corrections or deletions to the Agenda. There was an addition of the Revised K8 Charter School Enrollment Form. This was approved to add to agenda by Mr. Sanyal. Mr. Weir seconded the motion, which carried a unanimous 7/0 vote. Mr. Merrill motioned to approve the form. Mr. Keyser seconded the motion which carried a unanimous 7/0 vote. The overall agenda was approved by Mr. Merrill and seconded by Mrs. Curley which carried a unanimous 7/0 vote

C. APPROVAL OF ROUTINE MATTERS:

1. To approve minutes of Regular Board Meeting of October 28, 2009:

There were no additions, corrections or deletions to the Minutes. Mr. Merrill moved to approve the Minutes as written. Mr. Weir seconded the motion which carried a unanimous 7/0 vote.

2. Approval of Consent Calendar:

There were no additions, corrections or deletions to the Consent Calendar. Mr. Keyser moved to approve the Consent Calendar. Mrs. Kajita seconded the motion, which carried a unanimous 7/0 vote.

D. ORAL COMMUNICATION:

There was no communication from the public.

E. APPROVAL OF BUSINESS ACTION ITEMS:

1. To approve Financial Report for October 2009 (Enclosure #1)
This was approved by consent.
2. To approve Warrant Transactions for October 2009 (Enclosure #2)
This was approved by consent.
3. To approve First Interim Report (Enclosure #3)
This was approved by consent.

F. APPROVAL OF EDUCATION ACTION ITEMS:

1. To approve Field Trip Form (Enclosure #4)
This was approved by consent.

G. APPROVAL OF PERSONNEL ACTION ITEMS:

1. To approve Personnel Report (Enclosure #5)
This was approved by consent.

H. APPROVAL OF ROUTINE ACTION ITEMS:

There were none to report.

I. DISCUSSION ITEMS:

J. REPORT FROM BUSINESS MANAGER:

Nothing to report at this time.

K. REPORT FROM HERITAGE K-8 CHARTER SCHOOL DIRECTOR:

Ms. Palma Holland, Director of Heritage K-8 Charter, provided a written report.
Mrs. Jennifer Cooper, Director of Heritage Digital Academy, provided a written report.

L. REPORTS AND COMMENTS FROM BOARD MEMBERS OR SUB-COMMITTEES:

There were no comments or sub-committee reports.

M. REPORT FROM EXECUTIVE DIRECTOR (DENNIS SNYDER)

(Same as listed on Escondido Charter High School Agenda) -
Check our website at www.echs.org/ECHS/Board of Directors/Agenda

N. DONATIONS:

1. Dennis Geist donated \$120.00 towards the Pledge (*Thank you sent*)
2. Linda Benefield donated \$85.00 towards the Pledge (*Thank you sent*)
3. Christine Rideout donated \$20.00 towards the Pledge (*Thank you sent*)
4. Elias and Maria Shini donated \$250.00 towards the Pledge (*Thank you sent*)
5. Troy Muckridge donated Carpet Cleaning Services at the East Valley Parkway Building (*Thank you sent*)

O. DATES TO REMEMBER:

- 1 11/25-27 – Thanksgiving Vacation

P. SET DATE FOR NEXT MEETING:

January 27, 2009

Q. ADJOURNMENT:

Mr. Sanyal moved to adjourn the meeting. Mr. Keyser seconded the motion, which carried a unanimous 7/0 vote. The meeting adjourned at 5:47 p.m.

Clerk

Date