



## **Heritage K-8 Charter School**

1855 East Valley Parkway

Escondido, CA 92027

Telephone: (760) 737-3111 FAX: (760) 737-9322

### **Board of Directors:**

**Charles Heintschel**

President

**Chris Keyser**

Vice President

**George Weir**

Financial Officer

**Karen Kajita**

Clerk

**Vikash Sanyal**

Member

**Todd Merrill**

Member

**Gina Curley**

Member

### **MINUTES of the BOARD OF DIRECTORS MEETING August 26, 2009**

#### **A. PRELIMINARY FUNCTIONS:**

##### **1. Call to Order:**

President Charles Heintschel swore in Gina Curley and called the meeting to order at 5:32 p.m.

##### **2. Roll Call:**

Those present and constituting a quorum were Charles Heintschel, Chris Keyser, George Weir, Karen Kajita, Vikash Sanyal, Todd Merrill and Gina Curley. Business Manager Sheila Randle and Executive Director Dennis Snyder were present.

#### **B. PROCEDURAL MATTERS:**

##### **1. Extend welcome to guests:** Charles Heintschel

##### **2. Pledge of Allegiance by:** Karen Kajita

##### **3. Invocation by:** George Weir

##### **4. Approval of Agenda:**

There were no additions to the Agenda. A deletion that was made to the Agenda was Action Item F-2, which was the Family Contract handout. A correction that was made to the Agenda was Action Item F-1, which was the ECSD Board Policy regarding student clubs. Mr. Keyser moved to approve the Agenda. Mr. Sanyal seconded the motion, which carried a unanimous 7/0 vote.

#### **C. APPROVAL OF ROUTINE MATTERS:**

##### **1. To approve minutes of Regular Board Meeting of July 24, 2009:**

There were no additions, corrections or deletions to the Minutes. Mr. Merrill moved to approve the minutes as written. Ms. Kajita seconded the motion, which carried a unanimous 6/0 vote (Ms. Curley abstained due to the fact that she was not at the last meeting).

##### **2. Approval of Consent Calendar:**

There were no additions, corrections or deletions to the Consent Calendar. Mr. Weir moved to approve the Consent Calendar. Mr. Merrill seconded the motion, which carried a unanimous 7/0 vote.

#### **D. ORAL COMMUNICATION:**

There was no communication from the public.

**E. APPROVAL OF BUSINESS ACTION ITEMS:**

1. To approve the Heritage K-8 Unaudited Financial Report for 2008-2009 (Enclosure #1)  
This was approved by consent.
2. To approve Warrant Transactions for June and July 2009 (Enclosure #2)  
This was approved by consent.
3. To approve Blanket Purchase Orders/Contracts (Enclosure #3)  
This was approved by consent.
4. To approve the Administrative Policies and Procedures for Parental Volunteer Organizations (Enclosure #4)  
This was approved by consent.

**F. APPROVAL OF EDUCATION ACTION ITEMS:**

1. To approve ECSD Board Policy Regarding Student Clubs (Enclosure #5)  
This was corrected and approved by consent.
2. To approve the new revisions to the Family Contract (will be passed out at meeting)  
This item was deleted.

**G. APPROVAL OF PERSONNEL ACTION ITEMS:**

1. To approve Personnel Report (Enclosure #6)  
This was approved by consent.

**H. APPROVAL OF ROUTINE ACTION ITEMS:**

There were none to report.

**I. DISCUSSION ITEMS:**

**J. REPORT FROM BUSINESS MANAGER:**

Nothing to report at this time.

**K. REPORT FROM HERITAGE K-8 CHARTER SCHOOL DIRECTOR:**

Ms. Palma Holland, Director of Heritage K-8 Charter, provided a written report.

Mrs. Jennifer Cooper, Director of Heritage Digital Academy, had nothing to report at this time.

**L. REPORTS AND COMMENTS FROM BOARD MEMBERS OR SUB-COMMITTEES:**

There were no comments or sub-committee reports.

**M. REPORT FROM EXECUTIVE DIRECTOR (DENNIS SNYDER)**

(Same as listed on Escondido Charter High School Agenda) -

Check our website at [www.echs.org/ECHS/Board](http://www.echs.org/ECHS/Board) of Directors/Agenda

**N. DONATIONS:**

1. Elizabeth Lock donated \$40 for Pledge Fund (*Thank you sent*)
2. Deidre Luts donated \$20 for Pledge Fund (*Thank you sent*)
3. Linda Benefield donated \$85 for Pledge Fund (*Thank you sent*)
4. Christine Rideout donated \$40 for Pledge Fund (*Thank you sent*)
5. Michelle Mason donated \$40 for Pledge Fund (*Thank you sent*)
6. Dennis Geist donated \$260 for Pledge Fund (*Thank you sent*)

**O. DATES TO REMEMBER:**

**P. SET DATE FOR NEXT MEETING:**

September 30, 2009

**Q. ADJOURNMENT:**

Mr. Sanyal moved to adjourn the meeting. Mr. Weir seconded the motion, which carried a unanimous 7/0 vote. The meeting adjourned at 5:41 p.m.

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Clerk

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Date