



## **Heritage K-8 Charter School**

1855 East Valley Parkway

Escondido, CA 92027

Telephone: (760) 737-3111 FAX: (760) 737-9322

### **Board of Directors:**

**Charles Heintschel**

President

**Chris Keyser**

Member

**Karen Kajita**

Member

**Todd Merrill**

Member

**George Weir**

Member

**Vikash Sanyal**

Member

### **MINUTES of the BOARD OF DIRECTORS MEETING May 27, 2009**

#### **A. PRELIMINARY FUNCTIONS:**

##### **1. Call to Order:**

President Charles Heintschel called the meeting to order at 6:14 p.m.

##### **2. Roll Call:**

Those present and constituting a quorum were Charles Heintschel, Todd Merrill, Chris Keyser, Karen Kajita, George Weir and Vikash Sanyal. Business Manager Sheila Randle and Executive Director Dennis Snyder were present.

#### **B. PROCEDURAL MATTERS:**

##### **1. Extend welcome to guests:** Charles Heintschel

##### **2. Pledge of Allegiance by:** Chris Keyser

##### **3. Invocation by:** Todd Merrill

##### **4. Determine Board Member Positions**

Vice President: Chris Keyser

Financial Officer: George Weir

Clerk: Karen Kajita

##### **5. Approval of Agenda:**

There were no additions, corrections or deletions to the Agenda. Mr. Merrill moved to approve the Agenda. Mr. Keyser seconded the motion, which carried a unanimous 6/0 vote.

#### **C. APPROVAL OF ROUTINE MATTERS:**

##### **1. To approve minutes of Regular Board Meeting of April 29, 2009:**

There were no additions, corrections or deletions to the Minutes. Mr. Merrill moved to approve the minutes as written. Mr. Keyser seconded the motion, which carried a unanimous 4/0 vote (George Weir and Vikash Sanyal abstained due to the fact that they were not members at the time of the April 29, 2009 Board Meeting).

##### **2. Approval of Consent Calendar:**

There were no additions, corrections or deletions to the Consent Calendar. Mr. Keyser moved to approve the Consent Calendar. Ms. Kajita seconded the motion, which carried a unanimous 6/0 vote.

**D. ORAL COMMUNICATION:**

There was no communication from the public.

**E. APPROVAL OF BUSINESS ACTION ITEMS:**

1. To approve Financial Report for April 2009 (Enclosure #1)  
This was approved by consent.
2. To approve Warrant Transactions for April 2009 (Enclosure #2)  
This was approved by consent.
3. To approve Resolutions & Annual Authorizations of Staff to Sign Documents (Enclosure #3)  
This was approved by consent.
4. To approve lease amount to AHEF (Enclosure #4)  
This was approved by consent.
5. To approve 09-10 Budget (Enclosure #5)  
This was approved by consent.

**F. APPROVAL OF EDUCATION ACTION ITEMS:**

1. To approve the Heritage Digital Academy Uniform Guidelines (Enclosure #6)  
This was approved by consent.
2. To approve Changing the Heritage K-8 Lottery Time-Frame (Enclosure #7)  
This was approved by consent.
3. To approve Heritage K-8 Field Trips (Enclosure #8)  
This was approved by consent.
4. To approve Digital Academy Field Trip (Enclosure #9)  
This was approved by consent.

**G. APPROVAL OF PERSONNEL ACTION ITEMS:**

1. To approve Personnel Report (Enclosure #10)  
This was approved by consent.
2. To approve changes/additions in the Employee Handbook (Enclosure #11)  
This was approved by consent.

**H. APPROVAL OF ROUTINE ACTION ITEMS:**

There were none to report.

**I. DISCUSSION ITEMS:**

**J. REPORT FROM BUSINESS MANAGER:**

Nothing to report at this time.

**K. REPORT FROM HERITAGE K-8 CHARTER SCHOOL DIRECTOR:**

Ms. Palma Holland, Director of Heritage K-8 Charter, provided a written report  
Mrs. Jennifer Cooper, Director of Heritage Digital Academy, provided a written report

**L. REPORTS AND COMMENTS FROM BOARD MEMBERS OR SUB-COMMITTEES:**

There were no comments or sub-committee reports.

**M. REPORT FROM EXECUTIVE DIRECTOR (DENNIS SNYDER)**

(Same as listed on Escondido Charter High School Agenda) -  
Check our website at [www.echs.org/ECHS/Board](http://www.echs.org/ECHS/Board) of Directors/Agenda

**N. DONATIONS:**

1. Sempra Energy Foundatin donated \$200 for Pledge Fund *(Thank you sent)*
2. Kathryn Gerritsen donated \$100 for Pledge Fund *(Thank you sent)*
3. Michelle Mason donated \$20 for Pledge Fund *(Thank you sent)*
4. Christine Rideout donated \$20 for Pledge Fund *(Thank you sent)*
5. Rene Nolan donated 1 Month Group Traning for Family Fun Day *(Thank you sent)*
6. Marcy Colwell donated \$50 for 6<sup>th</sup> Grade Camp *(Thank you sent)*
7. Inki Welch donated \$750 for Grand Piano Fund *(Thank you sent)*
8. Thomas & Pamela Dawson donated \$150 for Grand Piano Fund *(Thank you sent)*
9. James & Lisa England donated \$500 for Grand Piano Fund *(Thank you sent)*
10. Jami & Kenneth Baar donated \$75 for Grand Piano Fund *(Thank you sent)*
11. Christine & Niles Hallie donated \$75 for Grand Piano Fund *(Thank you sent)*
12. Neil & Stephanie Boren donated \$75 for Grand Piano Fund *(Thank you sent)*
13. Linda Benefield donated \$85 for Pledge Fund *(Thank you sent)*
14. Eric & Andrea Shoquist donated \$150 for Pledge Fund *(Thank you sent)*
15. Deidre Luts donated \$10 for Pledge Fund *(Thank you sent)*
16. Allan Simon donated \$150 for Grand Piano Fund *(Thank you sent)*

**O. DATES TO REMEMBER:**

1. 05/29/09 – TCP Graduation at 7:00 p.m.

**P. SET DATE FOR NEXT MEETING:**

June 24, 2009

**Q. ADJOURNMENT:**

Mr. Merrill moved to adjourn the meeting. Mr. Weir seconded the motion, which carried a unanimous 6/0 vote. The meeting adjourned at 6:25 p.m.

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Clerk

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Date