



## Heritage Charter School Parent Advisory Board

**June 25, 2009**  
**Held at ECHS Conference Room**

### MINUTES

The Parent Advisory Board meeting was called to order at 6:22 p.m. by Marc Lindsey. Those members in attendance, in addition to Marc, were Stephanie Boren, Marna Farwell, and Kathryn Turner-Arsenault. Andrea Egli arrived at 6:24 p.m. Tammy Cummings arrived at 6:47 p.m. A quorum was present at all times after 6:24 p.m. and at all times when motions were made and voted on. Also present at the meeting until 8:00 p.m. were Palma Holland, Director of Heritage K-8 Charter School, and Jennifer Cooper, Director of Digital Academy.

*Motion:* Marc moved to approve the agenda. Stephanie seconded the motion. The motion was approved unanimously.

*Motion:* Marc moved to approve the Minutes for the May 12, 2009, meeting. Stephanie seconded the motion. The motion was approved unanimously.

*Motion:* Marc moved to approve the Minutes for the June 9, 2009, meeting. Stephanie seconded the motion. The motion was approved unanimously.

#### Approval of Correspondence Prepared on Behalf of PAB:

There was no correspondence prepared on behalf of the PAB for approval by the PAB.

#### Approval of E-Mail Vote:

There were no e-mail votes taken between June 9, 2009, and this meeting.

#### Financial Report:

There was no written financial report to distribute, but Andrea said that the only changes to the financial report discussed at the June 9, 2009, meeting were as follows: (1) \$95 in scrip has come in; (2) \$30 in i-give money has come in; (3) \$30 came in from Escondido Joe's for the fundraiser we had there; (4) \$120 has come in from Cartridges4Kids. Andrea is in the process of writing a \$30 check for the volunteer banner and it will be delivered to Ashly Mellor this evening.

Andrea advised that there is \$10,019 in unearmarked funds available to roll over to next year. Palma requested that the money, or some portion of it, be given to Heritage's general fund which is administered by school personnel. The Board was not inclined to agree to that. After a discussion of the school's tech needs, Family Fun Day, and other school needs and wishes, the following motion was made: *Motion:* Kathryn moved and Andrea seconded that \$2,829 in unearmarked funds be set aside for next year's Board; \$2,500 be earmarked for the school's tech needs; \$2,500 be earmarked for Family Fun Day; \$2,000 be earmarked for Digital to buy five netbooks before the 2009-2010 school year starts; \$150 be earmarked for magnetic letters for Digital's "honors" board; \$40 be

earmarked to pay for the PAB's post office box for the 2009-2010 school year. The motion passed unanimously.

#### Communication from Committee Chairs or Committee Members:

Technology Purchases: The twenty desktop computers for Heritage's teachers have been ordered by ECHS. Andrea has not yet written the check (\$8,250) for PAB's share; no purchase order has come in, yet. Five netbooks will be purchased with PAB funds for Digital.

Playground: Palma stated that Coach has received an estimate of \$80,000 to extend the fence, resurface the parking lot, and put in some playground equipment that Sally Stevenson's company has sourced. Palma requested that the PAB contribute \$8,650 (the same amount PAB had set aside for fencing in its most recent playground proposal). No further discussion of this issue was had.

#### Old and New Business

Interviews to fill three empty positions on 2009-2010 PAB: Six members of the PAB (Jami Baar was unable to attend) interviewed seven applicants, individually, for the three empty positions on the 2009-2010 PAB. Jennifer and Palma were also present during the interviews but left when deliberations and voting started. The applicants included Marc Lindsey, Michael Megna, Ashly Mellor, Jacqueline Thompson, Sharon Gann, Kristen Radslif Clark, and Heidi Gott. Between approximately 8:00 p.m. and 9:10 p.m., the members discussed who should be chosen for the 2009-2010 Board. The decision was made very difficult by the enthusiasm, interest, and good ideas that each applicant brought to the process. As Palma noted, the PAB had a very tough decision to make. In the end, however, the 2008-2009 PAB chose the following three people to be on the 2009-2010 PAB: Kristen Radsliff Clark, Heidi Gott, and Marc Lindsey. The other four members of the Board for 2009-2010 will be: Stephanie Boren, Andrea Egli, Marna Farwell, and Kathryn Turner-Arsenault.

#### Digital Liaison Report

The by-laws do not permit a Digital Liaison so long as any Board member is a Digital parent, as Marna Farwell is.

#### Member Reports on Current Activities

None.

#### Adjournment

*Motion:* The meeting adjourned at 9:10 p.m. The next meeting will be held on July 23, 2009, at a location still to be chosen, at 6:30 p.m.

#### Tabled Business:

The following items for discussion have been tabled by the members but are listed here in the event that a member wants to revisit an item at a later meeting.

- Reverse 911 system and emergency notification procedures
- Elizabeth Lock's idea for a cookbook fundraiser
- Mrs. Mendoza's idea for a T-shirt / sweatshirt sale
- Matt's survey of technological needs so we can plan additional purchases.

Respectfully submitted,

Kathryn Turner-Arsenault