

**Heritage Charter School
Parent Advisory Board**

**March 24, 2009
Held at Digital Academy**

MINUTES

The Parent Advisory Board meeting was called to order at 1:11 p.m. by Tammy Cummings.

Those members in attendance, in addition to Tammy, were Jami Baar, Stephanie Boren, Andrea Egli, Marna Farwell, Marc Lindsey, and Kathryn Turner-Arsenault. A quorum was present at all times. Also present at the meeting were Palma Holland, Director of Heritage K-8 Charter School, and Jennifer Cooper, Director of Digital Academy.

Motion: Tammy moved to approve the agenda. Kathryn seconded the motion. The motion was approved unanimously.

Motion: Tammy moved to approve the Minutes for the February 24, 2009, meeting, as modified. Stephanie seconded the motion. The motion was approved unanimously.

Approval of Correspondence Prepared on Behalf of PAB:

There was no correspondence prepared on behalf of the PAB that needed to be approved.

Communication from Committee Chairs or Committee Members:

Yearbook: Jami reported from Cynthia Diaz that everything is set for the faculty page except the fifth grade teacher's picture.

Family Fun Night: The d.j.'s deposit has been paid. For the GameTruck, we need an additional insured endorsement. There has been a bit of trouble motivating the staff because the Fun Day is on Saturday, but Stephanie thinks they will come through for us as they always do. (If there is to be a Family Fun Day/Night in 2010, it could be on Friday, April 30, 2010, and Palma would make it a minimum day.) There will be one wristband for the jumpies and booths. There will be a separate band for the GameTruck. The food booth(s) will be cash. Andrea said that all the tiles from last year have been paid for. The tiles for this year will be pre-sold and there will be a separate booth for this year's tile sales (to keep traffic at the front gate moving). There was a *lengthy* discussion of the event's budget, possible income, possible problems, possible solutions, and about input from students, parents, and teachers to whom the members have spoken.

Motion: Tammy moved to approve up to \$2,500 for Family Fun Day expenses. The pre-sale tickets will be \$8 for the booths and jumpies wristband. The GameTruck wristband will cost \$7 and the sales will be limited to 125 wristbands. The motion was seconded by Jami. The vote was: Tammy, Andrea, Kathryn, Jami, Stephanie and Marna voted "aye"; Marc voted "nay."

Communication from school staff, parents, or the public via Board members:

Box Tops: Sheila Randle has not yet returned the \$1,077 box top money to the PAB.

Recording of E-mail Votes Taken Since the Last Meeting in Minutes for this Meeting:

No e-mail votes were taken between the last previous meeting and this one.

Financial Report

The 03/24/09 Heritage K-8 Budget is attached to these Minutes.

We have received \$661 from Rubio's so far this year.

The Bank Statement for 02/01/09 through 02/28/09 is attached to these Minutes.

Old and New Business

Technology Report: This report has not been done by ECHS staff, yet.

Modifications to 2008-2009 Budget: Discussion was had. No final decisions were made.

Uniform Exchange Day: There may be a uniform exchange day later in the year. Further discussion will be had at a future meeting.

"Paying" Volunteer Parents: Palma has an idea for "paying" volunteer parents (non-monetary). Further discussion will be had at a future meeting.

Flower Club: Some third graders would like to start a "Flower Club." Further discussion will be had at a future meeting.

Digital Liaison Report

The by-laws do not permit a Digital Liaison so long as any Board member is a Digital parent, as Marna Farwell is.

Member Reports on Current Activities

There were no member reports *per se*, as the Family Fun Day discussion used up most of the meeting time.

Adjournment

Motion: Tammy moved to adjourn the meeting. The motion was seconded and approved. The meeting adjourned at 2:36 p.m. The next meeting will be held on April 14, 2009, at Classroom A in the Digital Academy.

Tabled Business:

The following items for discussion have been tabled by the members but are listed here in the event that a member wants to revisit an item at a later meeting.

- Reverse 911 system and emergency notification procedures
- Playground
- Elizabeth Lock's idea for a cookbook fundraiser
- T-shirt / sweatshirt sale

Respectfully submitted,
Kathryn Turner-Arsenault